

Village Point Improvement District

P.O. BOX 3 - MAYNE ISLAND, BC V0N 2J0
PHONE/FAX 250-539-2202

EMERGENCY RESPONSE PLAN

INSTRUCTIONS TO STAFF

In the event of an emergency such as a major earthquake:

MANAGER: Update message on machine, and post sign as required. Allocate time for self and maintenance staff to:

- Check wells. If not operating, determine what is required to resume operation. Generator may be required.
- Pressure test and walk supply mains.
- Pressure test gravity mains.
- Isolate sections that do not hold pressure until they are repaired. If possible, reroute flow to minimize number of properties without water.
- When water service is interrupted for extended periods, a water distribution point will be set up where people may refill containers. This will likely be at the tank farm, but may be at a well if supply lines are damaged and tanks are dry. Advise residents of location via machine and notice boards. Contact water delivery volunteers.

Disinfection Procedures following positive coliform result:

- Wells:
- 1) If online, take offline & backflush supply main with 1.0 ppm Cl.
 - 2) Pour 2 gallons 5% bleach into well and pump out until Cl is below 1.0 ppm
 - 3) Resume service ONLY AFTER 2 consecutive negative coliform tests at least 24 hrs. apart

Distribution System:

- 1) At entry point to system at tanks bring Cl level to just above 1.0 ppm
- 2) Flush each hydrant from centre outward until water clear and residual detected
- 3) Backflush supply mains to online wells
- 4) Test using Colilert at each endpoint. Resume normal chlorine level ONLY AFTER 2 consecutive negative coliform tests at least 24 hrs. apart

The Environmental Health Officer can be reached at 519-3401.

The Trustees

EMERGENCY RESPONSE PLAN
NOTICE TO PROPERTY OWNERS

In the event of an emergency such as a major earthquake, all residents should:

- Ensure your plumbing is free of damage as far as the shut-off at the road. If it is not, it must be immediately shut off at the road until the damage is repaired and tested under pressure. It is of great importance that water always be shut off at the road whenever the property is left unattended for more than 48 hours.
- If you see any leaks, leave a message at 539-2202, clearly and briefly stating your name, phone number, and location of the problem. Should phone and/or hydro be down, leave a note in the water bill drop off at 178 Mariners Way. If you see our staff working in the area, report it to them.
- Limit water consumption to drinking and sanitary uses only.
- Have at least two plastic tap jugs with fresh water stored at all times. Also have at least two large buckets with lids for flushing. When water service is interrupted for extended periods, a water distribution point will be set up where these containers may be refilled. Phone 539-2202. A recorded message will provide the location, and other information concerning the emergency. Should phone and/or hydro be down, this information will be posted on the District's bulletin board near 539 Dalton, and the AFS field signs on Quadrant Road and at the top of Dinner Bay Road.
- District staff will be concerned with restoring full service via water mains, and cannot deliver water. If you wish to volunteer to do this, contact 539-2202.

For further information, or in case of emergency, please contact the Manager:
Ben Bergman, 539-2202.

The CRD Health Officer can be reached at 519-3401.

NOTE: IT IS THE RESPONSIBILITY OF PROPERTY OWNERS TO INFORM ALL PERSONS OCCUPYING THEIR PROPERTY OF THIS INFORMATION.

Thank you for your co-operation. ,

The Trustees